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Minutes

December 17, 2009

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Idaho Military Division, 4040 Guard St Boise ID 83705 Building 600 West Wing, Joint Conference Room, Basement. Vice-Chair Nielsen called the meeting to order. Attendees and guests introduced themselves. A quorum was present.

Members Present:

- Chair, R. Mark Lockwood, Idaho Chief's of Police Association
- Vice-Chair Sheriff Lorin Nielsen, Idaho Association of Sheriffs
- Michael Candelaria, United States Dept of Interior
- Jay Christensen, Idaho Dept of Corrections
- Michele Carreras, Proxy for Dia Gainor, Idaho Dept of Health and Welfare
- Jerry Goetz, Federal Law Enforcement
- Representative Marv Hagedon, Idaho Legislature
- Sen. James Hammond, Idaho Senate
- Jon Heggen, Idaho Dept of Fish and Game
- Greg Laragan, Idaho Transportation Dept.
- Stan Passey, Proxy for Jerry Russell, Idaho State Police
- Col. William Shawver, Idaho Bureau of Homeland Security
- Mark Wendelsdorf, Idaho Fire Chiefs Association
- Joe Young, Idaho Association of Counties

Members Not Present:

- Dean Hagerman, Idaho Military Division

Others Present:

- Dodie Collier, Program Manager
- Nate Reed, Administrative Assistant
- Eddie Goldsmith, IECC 911 Project Manager
- Darby Weston, Ada County Paramedics, District 3 Chair
- Kirby Ortiz, Gem State Comm.
- Steve Steiner, Deputy Director, Interoperable Communications
- Dayna Anderson, Harris Communications
- Lex Rutter, GeoComm
- Tom Kyle, Alster Communications
- Melissa Gayhart, BHS
- Stacy Hyde, Ammon Fire Department, Bonneville County, District 6 Chair
- Kory Lofthouse, Department of Energy

- James Brede, BHS, Public Safety Communications
- Tony Pascavage, Idaho National Laboratory (INL)
- Paul Martinez, INL
- Russ Smith, INL
- Tom Mikesell, District 4 Chair, Twin Falls County Commissioner (via phone bridge)
- Gene Ramsey, Blaine County Sheriffs Office (via phone bridge)
- Char Nelson, Blaine County Operations (via phone bridge)
- Don Gardner, Clearwater County, District 2 Chair (via phone bridge)
- Mike Sanders, District 5 Co-chair (via phone bridge)
- David Gates, Pocatello (via phone bridge)
- Jim Jeffries (via phone bridge)

Welcome/Introductions

Lorin Nielsen, SIEC Vice-Chair

Review & Approve Minutes

MOTION: To approve October 22, 2009 draft minutes, as amended. Mr. Hagedorn moved, Mr. Heggen seconded – the vote was unanimous.

Interoperable Communications Update

Steve Steiner, representing John Parker of the Statewide Interoperable Communications Office, presented a slideshow provided by the Office for Emergency Communications (OEC) to the Council detailing OEC expectations. There are two goals that will need to be addressed over the next two years.

Goal 1 for UASI (Urban Area Security Initiative), is a measurement of interoperable communication in urban areas, which Ada County qualifies. There should be a 90% demonstration of interoperability that is to be included in our 2010 Statewide Communications Interoperability Plan (SCIP). The biggest issue is that the OEC has not come out with performance measurements that are concrete, they only have general measurements.

Goal 2 is a 75% demonstration of interoperable communications statewide, regional or county/tribal measurement by 2011. The regional measurement is the preferred measurement. This will be a self evaluation and we can set the event or criteria.

The OEC expects to have measurement of all grant dollars.

The OEC slideshow will be available on the SIEC website.

The OEC is coming out with a regional document of suggested and recommended practices. It will be put out when it becomes available. The OEC is very proactive and are very willing to help with any phase, all we have to do is ask.

Governance Subcommittee Update

Joe Young thanked Collier for all her efforts at district governance. She is doing a great job. District meetings are now going on. Districts have created memberships and are going through the process of getting the right people involved. This will take some time. The Go-To Meeting has been a great benefit, and the Council needs to support the Go-To Meeting, it is a great technical tool.

The districts are going through all the documents, and some are ahead of others. They are trying to figure out how want to work together, in writing. This is going to take longer than we thought. The SIEC wanted to try to get the regional process stood up by January, February, or March, but it may take 6-8 months. Mr. Young suggested the Council and Subcommittee support the process.

District Governance Meetings

Collier reported that districts have made a lot of progress over the past month and a half.

District 1 – has their membership, and has done their resolutions that have gone out to their five counties for adoption. They are using Go-To Meeting, which has been a cost saving tool.

District 2 – met September 18. They had a good turn out, with 30 people attending the meeting. They looked at the documentation, made some changes, and forwarded it back. These documents are now in the formal state, and the counties have them for signing. They will most likely have permanent board members in January.

District 3 – Darby Weston has taken over as chair. They have gone through the documents and have come to a point of unanimous consent for moving forward with the documents they have. One concern they have is with the gap between region and state, or between district and state.

Mark Lockwood, SIEC Chair enters the meeting.

District 4 – in the document review process. They have, and are reviewing their bylaws, and are reviewing their resolution to go to the County Commissioners.

District 5 – have had a couple of meetings. They have elected their representatives at the regional level. They had the opportunity to meet with the district 6 representatives, and felt it was a productive meeting.

District 6 – has held meetings about every other week. They have gone through their bylaws and charter, and are currently working on the resolution. District 6 is made up of 9 counties and has been able to have 8 of those counties represented at every meeting. They are still trying to get Butte County involved. District Chair Chief Stacy Hyde had a question about who can sign an MOU between the counties and the districts. Chair Lockwood answered that the County Commissioners are the only ones who can do that.

Chief Hyde presented a draft of District 6's letterhead to the Council. He asked that Council approve the use of the SIEC logo on their letterhead.

Motion: To approve the use of the SIEC logo on District 6's letterhead. Nielsen moved, Wendelsdorf seconded – the vote was unanimous.

Collier presented a sample web link for governance. It was set up with help from Robert Feeley and his team. It would be found on the Idaho BHS website, and used to provide information for the districts.

Chair Lockwood presented a Public Notice put out by the FCC regarding the migration of the 150-512 narrow banding. This is going to move forward. The document is also available online. The notice provides some additional information, dates, and times of when things are going to change in the migration to narrowband.

Bureau of Homeland Security Update

Colonel Bill Shawver reported he has received the 2010 federal grant guidance. There has been a significant change in 2010 that should benefit all counties in terms of interoperable communications. Prior to this grant, federal grant dollars could not be used for maintenance agreements or sustainment of equipment that had been purchased with prior year grant dollars. This has been changed. Beginning in 2010 these funds can be used to provide sustainment and maintenance agreements.

There was an agreement among the five agencies that participate in public safety that the State's focus will be on 700 MHz. This came at the request of Director Russell of the Idaho State Police. This change won't happen overnight, and it will be fiscally challenging.

The PSIC grant was extended another year, with the option for a year beyond that.

Other Business

Senator Hammond commented that he looks forward to the SIEC's report to the legislature. This year is an even tougher year for the legislature than the last one in regard to finances. There is a substantial drop in revenue, and there will be substantial cuts at the State level.

Representative Hagedorn had a question about how the different State agencies are going to be working together.

Col. Shawver answered that the governance districts are the same districts as ITD, ISP, etc., so they will be working together within those districts.

Todd Herrera reported on Canyon County's progress with 700 MHz. There are now five sites that cover Canyon County, and it is exceeding expectations on coverage. They used PSIC funding with the State match to create some nice towers and shelters. They are still a couple of weeks away from getting radios programmed and getting agencies talking to each other, but testing of the system looks good.

Open Comment

Mr. Herrera commented that in his district they are looking more at how the region will work, and asked how the districts and regions will be working together.

Commissioner Young answered that that topic will be discussed in the Governance Subcommittee. More conversation has to be had before it can be answered.

Mr. Steiner commented that they will be turning on Mt. Harrison the first week of January, and it will be added to the statewide trunk system.

Adjourn

MOTION: To adjourn. Moved by Wendelsdorf, seconded by Heggen – vote was unanimous.

Next Meeting – Thursday February 25, 2010 0900-1200 Hrs Location: Idaho Military Division Gowen Field 4040 Guard St Boise ID 83705 **Building 600 West Wing - Joint Conference Room, Basement**